



Prospecting Mastery Institute

'Expert Models for Recruiting and Team Development'

Allan Wich's ♦ Daily Progression Planner

Date _____ Day _____

Projects

Project #1 _____

5 things I need to do to move this project forward

1. _____
2. _____
3. _____
4. _____
5. _____

Project #2 _____

5 things I need to do to move this project forward

1. _____
2. _____
3. _____
4. _____
5. _____

Project #3 _____

5 things I need to do to move this project forward

1. _____
2. _____
3. _____
4. _____
5. _____

People

People I need to reach out to today!

List the people you need to reach out to today NO MATTER WHAT:

People I am waiting on!

List the people you need something from in order to move forward:

Priorities

The main things I need to complete today, No Matter What:

List the priorities and to-do's that must be accomplished today and DO these before getting caught-up in someone else's objectives, time frames, priorities and agendas.

Prioritize your day * finish what's important to you * don't let someone else's objective overshadow yours * keep your focus your goals

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